

Regular Meeting

SCHOOL BOARD MEETING

EASTERN HANCOCK HIGH SCHOOL CAFETERIA - 10320 E. 250 N., Charlottesville, IN 46117

(317-936-5444)

Monday, September 14, 2020

7:00pm - 9:00pm

1 Public Notice

This meeting is a meeting of the School Board held in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. The Board will permit fair and orderly public expression as indicated by the Agenda Item Public Comment. Procedures to govern such participation are available upon request. The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the Superintendent with the School Corporation's Administrative Office at 317-936-5444.

2 Call To Order

Minutes:

Mr. James R. Jackson, Jr., President, called the meeting to order at 7:00pm.

Present: James R. Jackson, Jr., Scott Johnson, Tammy Stunda, Tammy Settergren, Scott Petry

Absent: None

3 Success Stories

Minutes:

-Mrs. Amanda Pyle, Elementary School Principal, shared how the Eastern Hancock Education Foundation helped EH acquire a \$10,000 grant through United Way called "Recess in a Box." This grant allowed the school to purchase outdoor recess equipment for each class, as well as indoor recess equipment for poor weather days, thus allowing students to remain active even during COVID restrictions.

-Mr. Adam Barton, MS/HS Principal, introduced Mr. Joe Paxton, Communications Teacher, and asked him to share a bit about EH live-streaming, which has been utilized more due to COVID. Mr. Paxton explained that this process began about 5 years ago at a request from teacher Mr. Michael Galyan. They began researching how to live-stream specific events, allowed students the opportunity to serve in this area, started an Intro to Communications class, and challenged themselves to try something new with each live-stream. This trial & error process has led to something the school is very proud of and which the community greatly enjoys. It promotes our school through our own students rather than through outside sources. Mr. Paxton asked senior Turner Myers to share some thoughts. Turner is a part of many live-stream events, including Friday night football games. He expressed how much he has enjoyed this experience and thanked the community for watching.

4 Public Comment

Minutes:

-None

5 Consent Agenda

5.1 Minutes of August 10, 2020

5.2 Donations

Minutes:

-\$600 for September

5.3 Transfer Students

Minutes:

-11 for September

5.4 Field Trips

Minutes:

-Field Trip - Overnight - FFA - October 16-18, 2020 - Trafalgar, IN

5.5 Substitutes

Minutes:

-Sub Teachers: Savannah Allen & Joseph Gabbard
-Sub Cafe: Sharla Austin & Brittany Thibeault

5.6 ECA

Minutes:

-Junior Class Sponsor - Sarah Dagley
-Replace Lauren Kramer with Jeremy Crist for ES Faculty Council
-2019-20 ECA Reports

5.7 Special Education

Minutes:

-Contract with Indiana School for the Blind hiring Cindy Eversole to replace Margo Strodtman who retired.

5.8 Certified Staff

Minutes:

-New Hire - Jamie Lowes - 3rd Grade Teacher - Effective August 31, 2020
-Spanish Stipend - Nicole Conners - 2020-21 School Year

5.9 Support Staff

Minutes:

- New Hire - Tamara Wilfong - Bus Monitor – Effective September 14, 2020
- Reassignment - Carrie Womack - 1st Grade Temp Teacher - Effective August 17-April 16

5.10 Claims

Minutes:

Prewritten: \$180,971.98
Regular: \$498,857.33
Payroll: \$656,780.02
TOTAL: \$1,336,609.33

Mrs. Settergren moved and Mr. Johnson seconded a motion to approve the Consent Agenda as presented. Motion carried 5-0.

6 Bus Inspection Report

Minutes:

-Mr. Greg Turner, Transportation Director, outlined the 2020 Bus Inspection results. Currently, only 1 bus is in need of repair.

7 Request to Add E-Learning Day to 2020-21 School Calendar

Minutes:

-Mr. David Pfaff, Superintendent, requested that the formerly scheduled Parent/Teacher Conference date of Wednesday, September 23, also be an E-learning day for students. All conferences will be conducted virtually, so this would allow our students who have not studied virtually yet this year an opportunity to practice and work out any technology conflicts. Students would receive preparation by their teachers the day before and follow-up the day after. (See attachment)

Mrs. Stunda moved and Mr. Johnson seconded a motion to approve adding an E-learning day to the 2020-21 School Calendar. Motion carried 5-0.

8 NEOLA - Vol. 32, No. 2 - Final Reading

Minutes:

Mr. Petry moved and Mrs. Settergren seconded a motion to approve the NEOLA policies #0151, 0152, 0154, 0155, 0167.2, 0171.4, 3120.11, 5111, 5460, 6105, 6250, 7540.02, 8330, 8420.01, & 8450 as presented. Motion carried 5-0.

9 NEOLA - Special Update - July 2020 - Final Reading

Minutes:

Mr. Johnson moved and Mrs. Settergren seconded a motion to approve the NEOLA policies #2370.05 & 8450.01 as presented. Motion carried 5-0.

10 NEOLA - po0141 - Board Member Number

Minutes:

Mr. Johnson moved and Mrs. Settergren seconded a motion to approve NEOLA policy #0141 as presented. Motion carried 5-0.

11 NEOLA - po2266 - Title IX

Minutes:

Mr. Johnson moved and Mrs. Settergren seconded a motion to approve NEOLA policy #2266 as presented. Motion carried 5-0.

12 MOU for Prep Time Teacher Stipends

Minutes:

-Mr. Pfaff explained how there are times that teachers are asked to give up their prep time to teach a class or work with a student in a specific capacity. This Memorandum of Understanding defines how compensation for such time would work. The Eastern Hancock Educators' Association is in agreement with this memorandum.

Mr. Johnson moved and Mr. Petry seconded a motion to approve the MOU for Prep Time Teacher Stipends as presented. Motion carried 5-0.

13 2021 Budget Hearing

Minutes:

The Budget Hearing was opened by Board President, James R. Jackson, Jr.

Mr. Adam Kinder, Director of Business & Operations, reviewed the presentation of the 2021 Budget from the August Board meeting and asked for any questions. The 2021 Budget was published on August 19, 2020 in Gateway & on the EH website as required by law.

Voting on the 2021 Budget will occur at the October Board Meeting.

Public Comment: none

Mr. Jackson closed the 2021 Budget Hearing.

14 2021 Bus Replacement Hearing & Adoption

Minutes:

The 2021 Bus Replacement Hearing was opened by Board President, James R. Jackson, Jr.

Mr. Adam Kinder, Director of Business & Operations, reviewed the Bus Replacement Plan and asked for any questions. This is a 5-year plan that would replace 3 buses for 2021.

Public Comment: none

Mr. Jackson closed the 2021 Bus Replacement Hearing.

Mr. Johnson moved and Mr. Petry seconded a motion to approve the 2021 Bus Replacement plan as presented. Motion carried 5-0.

15 2021 Capital Project Funds Hearing & Adoption

Minutes:

The 2021 Capital Project Funds Hearing was opened by Board President, James R. Jackson, Jr.

Mr. Adam Kinder, Director of Business & Operations, reviewed the Capital Project Funds Plan and asked for any questions. The CPF plan is a 3-year plan that prioritizes items for replacement or repair.

Public Comment: none

Mr. Jackson closed the 2021 Capital Project Funds Hearing.

Mr. Petry moved and Mrs. Settergren seconded a motion to approve the 2021 Capital Project Funds plan as presented. Motion carried 5-0.

16 Resolution to Authorize Reductions

Minutes:

-Mr. Adam Kinder, Director of Business & Operations, presented a Resolution to Authorize Reductions. This is done on an annual basis to allow the reduction of appropriations to stay within the allotted annual budget.

Mr. Petry moved and Mr. Johnson seconded a motion to approve the Resolution to Authorize Reductions as presented. Motion carried 5-0.

17 Project Hearing

Minutes:

The Project Hearing was opened by Board President, James R. Jackson, Jr.

Mr. Adam Kinder, Director of Business & Operations, stated that Indiana Code 20-26-7 requires a school corporation to hold a public hearing before spending more than \$1,000,000 of bond proceeds to build, repair or alter a school building. He explained that this project was identified in a facilities study done several years ago that would renovate, update & expand our current locker rooms. The project is estimated at approximately \$2.8-3 million on a 9-year note. The net impact to local taxpayers would be \$0.00.

Public Comment: none

Mr. Jackson closed the Project Hearing.

18 Project Resolution

Minutes:

-Mr. Adam Kinder, Director of Business & Operations, presented the project resolution that establishes the estimated costs of the project, the tax impact and the timing of the impact.

Mr. Johnson moved and Mrs. Stunda seconded a motion to approve the Project Resolution as presented. Motion carried 5-0.

19 Lease Hearing

Minutes:

The Lease Hearing was opened by Board President, James R. Jackson, Jr.

Mr. Adam Kinder, Director of Business & Operations, explained that the Building Corporation will purchase a portion of the building at the closing for at least the appraisal value. The Building Corporation will then lease that portion of the building back to the School Corporation. The lease rental due from the School Corporation will be paid from property taxes and will be for the lease of the building during the term of the Lease. The lease rental (as shown as a maximum amount in Lease) will be sufficient to pay the principal and interest due to the bond holders.

Public Comment: none

Mr. Jackson closed the Lease Hearing.

20 Resolution Determining Need for the Projects

Minutes:

-Mr. Kinder explained that as required by the school leasing statute (IC 20-47-3), the Board must determine that there is a need for the project.

Mr. Petry moved and Mrs. Settergren seconded a motion to approve the Resolution Determining Need for the Projects as presented. Motion carried 5-0.

21 Resolution Authorizing Execution of Lease

Minutes:

-Mr. Kinder explained that as required by the School Leasing Statute (IC 20-47-3), after a hearing, the School Board must approve the Lease and authorize the officers to execute such Agreement. This Lease is the agreement whereby the School Corporation will levy the required property tax to pay the lease payments. The lease payments will be paid to the Building Corporation and used to pay the bond holders.

Mr. Johnson moved and Mr. Petry seconded a motion to approve the Resolution Authorizing Execution of Lease as presented. Motion carried 5-0.

22 Resolution Assigning Construction Bids & Contract, Once Received

Minutes:

-Mr. Kinder next explained how the Building Corporation currently owns a portion of Eastern Hancock Middle School. The Building Corporation will also be the issuer of the bonds. The bond proceeds will be held by the trustee bank and will be used to pay the contractors for the work done on the building. As a result, the construction bids and contracts will need to be with the Building Corporation because the Building Corporation will hold the money to pay the contractors. The School Corporation receives the bids and/or contracts and awards the bids and/or contracts under State law but then assigns those bids and/or contracts to the Building Corporation.

Mr. Petry moved and Mrs. Stunda seconded a motion to approve the Resolution Assigning Constructions Bids & Contract, Once Received as presented. Motion carried 5-0.

23 Resolution Approving First Amendment to Master Continuing Disclosure, First Supplement to Master Continuing Disclosure Undertaking & Escrow and Defeasance Agreement

Minutes:

-Mr. Kinder explained that a school corporation must file annually with the Securities & Exchange

Commission due to holding public bonds and to ensure that we are financially stable.

Mrs. Settergren moved and Mrs. Stunda seconded a motion to approve the Resolution Approving First Amendment to Master Continuing Disclosure, First Supplement to Master Continuing Disclosure Undertaking & Escrow and Defeasance Agreement as presented. Motion carried 5-0.

24 Informational

Minutes:

-Mr. Pfaff updated the Board that Mr. Marcus Redick, Instructional Coach, will now serve as the Corporation Testing Coordinator as well.

-He also thanked Mr. Rodney Shelby for updating the digital sign landscape area on 250 N.

-Lastly, Mr. Pfaff shared new information from the US Department of Agriculture that all students will now receive free regular breakfast and free regular lunch each day until the end of December or until federal funding runs out. More information will be forthcoming to the student body and parents.

25 Other Items Allowed by the Board

26 Around the Table for Positive Comments

Minutes:

-Mrs. Stunda expressed much appreciation for all of the tech department's support and work efforts during this time when they are being heavily leaned upon.

-Mrs. Settergren thanked the EH parents for being so amazing during all the changes that COVID has brought to our education program.

-Mr. Petry thanked Adam Kinder for his ability to keep costs down even during all of the facility updates, saving the corporation a lot of unnecessary spending.

-Mr. Johnson thanked the school nurse, nurse clinic assistant and all of the secretaries for managing so proficiently with a new normal to keep things flowing smoothly at school.

-Mr. Jackson acknowledged how successfully the school and administration has done in not only designing the 34-35 page document outlining procedures for school during COVID, but for also being able to implement those procedures and keep our school open.

27 Adjournment

Minutes:

Mr. Johnson moved and Mrs. Settergren seconded a motion to adjourn. Motion carried 5-0.

CSC OF EASTERN HANCOCK COUNTY

2020-2021

Approved 9-14-20

Teacher Only Days:

July 30
July 31
January 4
May 28

E-Learning/Parent-Teacher Conferences

September 23 - E-Learning for students
--

Student Holidays/Breaks:

September 7 - Labor Day
October 5-9 - Fall Break
November 25-27 - Thanksgiving
December 21-January 4 - Christmas Break
January 18 - Martin Luther King Jr. Day
February 12
February 15 - Presidents Day
March 22-April 2 - Spring Break
May 31 - Memorial Day (if in session)

Professional Development Days:

(Students begin school at 8:40am)

Wednesday, September 2
Wednesday, November 4
Wednesday, December 2
Wednesday, February 3
Wednesday, March 3
Wednesday, May 5

First Student Day Each Semester:

August 3
January 5

Last Student Day

May 27

Snow Days:

January 18 - Martin Luther King, Jr. Day
February 12
June 1-2 - If needed

Graduation Day:

June 5

S = Student Days
T = Teacher Days
□ = End of Grading Period

1st Sem. - 91 Student Days, 93 Teacher Days
2nd Sem. - 90 Student Days, 92 Teacher Days
Total - 181 Student Days, 185 Teacher Days

July 20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S= 0 T= 2

August 20						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S= 21 T= 21

September 20						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

S= 20 T= 21

October 20						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S= 17 T= 17

November 20						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

S= 18 T= 18

December 20						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S= 14 T= 14

January 21						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S= 18 T= 19

February 21						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

S= 18 T= 18

March 21						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S= 15 T= 15

April 21						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

S= 20 T= 20

May 21						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S= 19 T= 20

June 21						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

S= 0 T= 0